

Sun Lakes Fire District Regular Meeting Minutes

October 26, 2010

Call to Order:

The regular meeting of the Sun Lakes Fire District Board of Directors was called to order by Board Chair Sellers at 2:00 P.M. Board Chair Sellers, Board Members Kohler, Price and Utter were present. Board Member Crawford was absent. Others in attendance included Fire Chief Wilson, Deputy Chief Guerra, Finance Manager Elikan, Captains Kenyon and Puchta, Firefighters Quier, Geffert, Chavez, EMS Miller and King, Admin. Asst. Engel and Members of the Public Bernadette Halpin and Jim Kaiser. The meeting was led in the Pledge of Allegiance by Board Member Kohler.

Approval of the Minutes of the September 28, 2010 Monthly Board Meeting

There were no additions or corrections to the minutes of the September 28, 2010 Regular Monthly Board Meeting, therefore, Board Chair Sellers declared the Minutes approved as circulated.

Unscheduled Public Appearances Call to the Public

There were none.

A. Correspondence and/or Other Important Information Attached.

Chief Wilson called the Board's attention to the letter from Mr. & Mrs. Orin Adams thanking the SLFD crew that responded to their home and were credited by the hospital ER personnel for having saved Mr. Adams life because of their quick and effective treatment. No comments.

Chief Wilson noted an article in a recent edition of the "Arizona Republic" newspaper on Electronic Patient Information (EPI) systems. The article stated that the EPI systems were now becoming wide spread in the Valley. Chief Wilson noted that Sun Lakes had been using an EPI system for over a year, having made the original purchase using grant money received from the Gila River Indian Reservation. SLFD has installed one update. The Chief also stated that a significant advantage of the EPI system is that a particular patient's information, medications, etc. remains resident on the system and thus saves considerable time in treating a patient prior to transporting to a hospital.

Chief Wilson reported that there had been a fire in a double wide mobile home that caused the death of the resident due to burns. The Chief stated that he had sent information on the fire to Board Members and that information had apparently been forwarded on elsewhere in Sun Lakes. He noted that he had received a phone call from a relative of the deceased who was distraught that the information had gotten out to the community in general. The fire is being investigated by the Maricopa County Sheriff's Department.

B. Fire Chief's Report for September 16th, 2010 through October 15th, 2010.

The full text of the Fire Chief's Report is attached to the Board Agenda Package.

1. News and Events.

Chief Wilson reviewed Items 1a, 1b, 1c and 1d of his report. There were no comments.

2. Community Assistance Program Update.

The 3rd quarter Call Record is included at the end of the Chief's Report.

There were no comments.

3. District Accomplishments & Highlights.

Chief Guerra reviewed the items printed in the Chief's report.

There were no comments.

4. Operations Report – A, B & C Shifts & Emergency Medical Services

The 3rd quarter Report of Emergency Incidents is included at the end of the Chief's Report.

There were no comments.

4. Significant Emergency Incidents

Chief Guerra reviewed three significant incidents for the Board.

There were no comments.

5. Chief Wilson represented the Fire District and met with the Individuals and Organizations noted:

This information is presented in the Chief's Report included with the Agenda package.

At this point, Chief Wilson presented a status report of Grants and Grant applications. Two Grant applications, one for Personnel Overtime (\$99,999.00) and one for Lighting/Generators (\$2,866.00) have been approved and are in process (completing paperwork prior to any expenditure) at this time. A third Grant for 17 SCBAs (\$50,541.00) has been processed and the SCBAs are on order.

Board Member Price asked how the equipment needs that would have been covered by the denied Grants are being handled.

Chief Wilson replied that the BC Vehicle would either be covered by a Capital Budget item in the FY11/12 budget or by another grant application. This has yet to be decided.

The Protective Clothing is being handled on a piece by piece basis as part of the normal budget.

The SCBAs are being partially covered by the recently awarded grant from FEMA. Captain Kenyon stated that the extra 17 SCBA packs currently on order will allow older packs to be designated as training packs so that front line packs normally on the Engines would not have to be used for training. This will add significant life to the front line packs.

Financial Report.

The Financial Report was reviewed by Finance Manager Andrea Elikan.

There were no comments.

Local 3560 Report.

The Local 3560 report was presented by Union President Kenyon.

President Kenyon reported that the pink T-shirt program to mark Breast Cancer Month was a big success with many good comments received from the community.

The Union volunteers have all been fitted for the upcoming Fashion Show with Banana Republic clothes. President Kenyon noted that the effort has been “interesting”.

A November highway cleanup effort is planned for Riggs Road.

December 4, 2010 is the scheduled Employee Christmas Dinner. More information will be coming soon.

The Art at the Lakes show has been scheduled for February 26, 2011 and planning meetings have begun.

RBO meetings with Management are ongoing with lines of communication open.

There were no comments.

C. Regular Agenda

1. Discussion and Possible Action to Approve Entering into an Arizona State Purchasing Cooperative Agreement.

Chief Wilson reviewed this proposal for the Board. By entering into this agreement, SLFD will be able to purchase merchandise at the State Contracted Price wherever possible.

Board Member Kohler asked if this agreement was part of the agreement we entered into with Texas last year. Chief Wilson replied that the Texas agreement pertained to Apparatus only whereas this contract involves all types of merchandise other than apparatus.

Board Member Utter moved that SLFD enter into the State Purchasing Agreement as presented. Board Member Price Seconded the Motion. There was no further discussion. The Motion passed unanimously with no abstentions.

2. Discussion and Possible Action to Approve Resolution CIV (104) to Transfer Ambulance Revenues to the Operating Budget.

Chief Wilson noted that this was a normal transfer of earned income.

Board Member Kohler moved the Approval of Resolution CIV (104). Board Member Utter Seconded the Motion. There was no further discussion. The Motion passed unanimously with no abstentions.

D. Scheduling of Board Committee Meetings:

Insurance & Legal—John Crawford and Forrest Kohler
November 4, 2010 9:00 AM

Budget & Finance—Diane Price and Mike Sellers
November 9, 2010 10:00 AM

Both meetings will be at Station 232.

E. November 16th Board Meeting—Location Change

Cottonwood Country Club
25630 Brentwood Drive
Phoenix Room A-1
(middle of breezeway—south of pool)

Chief Wilson stated that the change of venue was necessary due to the Lecky Room at the Library not being available on November 16, 2010.

F. Board Member Comments

There were no comments.

G. Adjournment

There being no further business to come before the Board, Board Chair Sellers declared the meeting adjourned at 2:46 PM.

Respectfully submitted,

Forrest Kohler,
Board Clerk
FK/geh