

Sun Lakes Fire District Regular Meeting Minutes November 22, 2011

Call to Order

The regular meeting of the Sun Lakes Fire District Board of Directors was called to order by Board Chair Sellers at 2:00 P.M. Board Members Kohler, Crawford and Utter were present. Board Member Price was absent. Others in attendance included Fire Chief Wilson; Deputy Chief McCoy; Battalion Chief Van Horn; Finance Manager Elikan; EMS Coordinator Barden; Captains Kenyon, Bennett, Puchta, and McBride; Acting Capt. Vezzosi; Firefighters Johnson, Evans, Macias, Quier, Mixer, DeGraaf, Chavez, Wiley, Moreni, Molite, Stringfellow and Geffert; EMS Gonzales, Pechacek, Pennington, Legaretta and Barr; Administrative Assistant Engel, and Members of the Public Jim Kaiser and Sheila Sellers. The meeting was led in the Pledge of Allegiance by Board Member Kohler.

Approval of the Minutes of the October 25, 2011 Monthly Board Meeting

There were no additions or corrections to the Minutes of the October 25, 2011 Monthly Board Meeting, therefore, Board Chair Sellers declared them approved as circulated.

Unscheduled Public Appearances Call to the Public

There were none.

A. Correspondence and/or Other Important Information Attached

Chief Wilson called the Board's attention to the letter sent to the Gila River Indian Community thanking them for the Grant Award for \$71,250.00 for a Wildland Firefighting Brush Truck.

Chief Wilson also noted that Mr. and Mrs. Geis met with him to express their appreciation for the response of the department to a medical emergency at their home recently. Mr. & Mrs. Geis particularly noted the presence of the CAP team was extremely helpful in relieving the stress of the situation.

Board Member Crawford joined the meeting at this point.

B. Reports

Fire Chief's Report for October 16, 2010 through November 15, 2011

The full text of the Fire Chief's Report is attached to the Board Agenda Package.

Chief Wilson began the presentation of the Fire Chief's Report.

1. News and Events.

Chief Wilson reported on the status of the Ambulance Rate Adjustment application with the Department of Health Services. The original application was submitted June 7, 2011. SLFD has provided five (5) responses to questions and met with DHS personnel. As of today, the review of the application is complete and the findings of the review group have been sent to the AZ DHS Administrators for a ruling which is expected sometime in the next two weeks.

Chief Wilson also noted that the Daughters of the American Revolution, Sun Lakes Gila Butte Chapter had donated a \$50 gift card to each station for Thanksgiving meals. Additionally, the local Rotary Club donated a turkey to the department for the On-Duty personnel's meal.

There were no comments.

2. Operations Report – A, B & C Shifts & Emergency Medical Services

Deputy Chief McCoy presented the remainder of the Chief's Report.

There were no comments.

3. Significant Emergency Incidents

There were no comments.

4. Chief Wilson represented the Fire District and met with the Individuals and Organizations noted:

This information is presented in the Chief's Report included with the Agenda package.

Chief Wilson provided a listing of the Department vehicles and the scheduled replacement time for each as well as other data. He reviewed the data on the sheet for the Board.

Financial Report.

The Financial Report was reviewed by Finance Manager Elikan.

Finance Manager Elikan reported that the annual audit was progressing well. She stated that the results of the audit would be presented at the December Regular Board Meeting.

Ms. Elikan reviewed the Financial Report for the Board.

Board Chair Sellers asked about the final status of the 800 MHz radio purchase. Chief Wilson reported that the City of Phoenix will shortly complete a transfer of

assets to SLFD which will give SLFD ownership of all of the 800 MHz radios covered in the original grant.

Chief Wilson continued noting that he is a regular member of the Regional Wireless Cooperative Board and Deputy McCoy is a member of the Computer Aided Dispatch and Communications Committee. A general radio system update for the entire valley will be required over the course of the next six (6) years because of protocol changes mandated by the FCC. The total cost of the infrastructure project is estimated to be \$51 million for the whole valley with each department being assessed for their portion of the cost based on the number of radios in use by each department.

There were no other comments or questions.

Local 3560 Report.

Captain Kenyon presented the report.

Captain Kenyon reported that the Union had helped with a Golf Tournament at the Oakwood Country Club on Nov. 2, 2011 and as a result raised \$550. This money will be put toward the Adopt-a-Family program for this Christmas. He noted that the Union had hoped to be able to aid a Sun Lakes family but this plan has run into some serious road blocks mostly because of confidentiality issues. This may require donating the money to a Chandler family instead.

Captain Kenyon noted that the Union will be doing a highway clean-up on Riggs Road in December, they will be helping with the Doo-Wop Production and providing help when needed for the Toys for Tots Program.

There were no comments.

D. Regular Agenda

1. Discussion and Possible Action to Enter into a Fleet Contract with Chapman Ford for a 2012 Ford F-550 cab/chassis in the amount of \$44,121.94 including sales tax from the approved Gila River Indian Community Grant funds, for the addition of a Type 6 Brush Truck.

Deputy Chief McCoy reviewed the process that was used to arrive at the cost for the cab/chassis. He noted that 3 bids had been solicited including one from the Houston/Galveston Cooperative Purchasing Group. The Chapman bid was the lowest of the three.

Board Member Kohler moved that the SLFD enter into a Fleet Contract with Chapman Ford for a 2012 Ford F-550 cab/chassis in the amount of \$44,121.94. The Motion was Seconded by Board Member Utter. There was no further discussion. The Motion passed unanimously with no abstentions.

Board Member Price joined the Meeting at this point.

2. Discussion and Possible Action on the Election of Board Officers (Chairman, Clerk and Treasurer) for December, 2011 through November, 2012.

Board Chair Sellers asked for nominations for Board Chair of the SLFD. Board Member Kohler nominated Mike Sellers. The nomination was Seconded by Board Member Utter. There were no other nominations. Mike Seller was elected Board Chair unanimously with no abstentions.

Board Member Sellers nominated Forrest Kohler as Clerk of the Board. The nomination was Seconded by Board Member Utter. There were no other nominations. Forrest Kohler was elected Board Clerk unanimously with no abstentions.

Board Member Kohler nominated Diane Price as Treasurer of the Board. The nomination was seconded by Board Member Utter. There were no other nominations. Diane Price was elected Board Treasurer unanimously with no abstentions.

E. Board Member Comments

Board Member Kohler commented that he was pleased at the show of community support for the Department. He felt this was the result of the residents appreciating what the Department personnel are doing for the community.

Board Chair introduced Sheila Sellers as a new resident of Sun Lakes.

F. Scheduling of Meetings

**Budget & Finance-
December 6, 2011**

**Diane Price and Mike Sellers
9:30 A.M.**

**Insurance & Legal-
January 10, 2012**

**John Crawford and Forrest Kohler
9:30 A.M.**

December 27, 2011 @ 2:00 P.M. Regular Monthly Board Meeting.

January 31, 2012 @ 2:00 P.M. Monthly Board Meeting—Rescheduled.

E. Adjournment

There being no further business to come before the Board, Board Chair Sellers declared the meeting adjourned at 2:30 PM.

Respectfully submitted,

Forrest Kohler
Board Clerk
MS/geh