

Sun Lakes Fire District Regular Meeting Minutes

April 26, 2011

Call to Order:

The regular meeting of the Sun Lakes Fire District Board of Directors was called to order by Board Chair Sellers at 2:00 P.M. Board Members Sellers, Kohler, Price and Utter were present. Board Member Crawford was absent. Others in attendance included Fire Chief Wilson, Deputy Chief McCoy, Battalion Chief Van Horn, Finance Manager Elikan, Captains Kenyon and McBride, Administrative Assistant Engel, and Members of the Public Ray Smith and Jim Kaiser. The meeting was led in the Pledge of Allegiance by Board Member Kohler.

Approval of the Minutes of the March 22, 2011 Monthly Board Meeting

There were no additions or corrections to the minutes of the March 22, 2011 Monthly Board Meeting, therefore, Board Chair Sellers declared the Minutes approved as circulated.

Approval of the Minutes of the April 5, 2011 Operations Committee Meeting

There were no additions or corrections to the minutes of the April 5, 2011 Operations Committee Meeting, therefore, Board Chair Sellers declared the Minutes approved as circulated.

Unscheduled Public Appearances Call to the Public

Board Chair Sellers asked a new member of the public to introduce himself. Ray Smith introduced himself as a new Board Member of Phase 1 replacing Bernadette Halpin as Phase 1's representative to the Fire Board.

A. Correspondence and/or Other Important Information Attached

Chief Wilson called the Board's attention to the letter from Joyce Weary on behalf of the Art at the Lakes Committee. In the letter she thanked Union Local 3560 and in particular Eric Kenyon, Cody Miller and Tyler Quier for their participation in the planning and on the day of the show. She noted that the net profit from the show to the Sun Lakes Emergency Relief Fund was \$4,000.00.

B. Reports—Board Committee Reports

Board Operations Committee Mtg. of April 5, 2011—Mike Sellers and Gerry Utter

Board Chair Sellers asked Chief Wilson to report on the meeting.

Chief Wilson reported that Board Chair Sellers, Board Member Utter, Dep. Chief

McCoy, Finance Mgr. Elikan, Union Local 3560 President Kenyon and V. P. Bennett attended the meeting. The Capital Plan for the next 5 years was reviewed along with Capital Improvements.

Captain Dimerling and Battalion Chief Guerra gave a presentation on a proposed Wildland Fire Vehicle. It was recommended that an Application for a Grant to purchase this vehicle be made. Finance Mgr. Elikan pointed out that if a Grant Application is to be made, the truck should not be included in the Capital Budget.

Deputy Chief McCoy reviewed the current replacement cycle plan for the other department vehicles.

The Operations Committee agreed on the proposed Capital Plan and recommended that the plan be passed on to the Budget Committee for inclusion in the Proposed Budget that will be presented to the full Board in May, 2011.

Fire Chief's Report for March 16, 2010 through April 15, 2011

The full text of the Fire Chief's Report is attached to the Board Agenda Package.

Chief Wilson began the report by asking B.C. Van Horn to give a synopsis of the Dogs for Vets program she was involved in. Chief Van Horn said that the program provides service dogs for veterans needing extra help and also provides training for EMS groups on how to deal with the Service Dog as part of an EMS call both in transit and at the hospital.

Chief Wilson asked Chief McCoy to give the Fire Chief's Report.

1. News and Events.

There were no comments.

2. District Accomplishments & Highlights.

Chief McCoy noted that a significant amount of training had been accomplished this month.

There were no comments.

3. Operations Report – A, B & C Shifts & Emergency Medical Services

There were no comments.

4. Significant Emergency Incidents

Chief McCoy noted that the fires in Chandler were critiqued with most personnel involved in the fire scenes attending. He stated that one of the significant recommendations to come out of the critique is for regular command training perhaps every 3 to 6 months.

5. Chief Wilson represented the Fire District and met with the Individuals and Organizations noted:

This information is presented in the Chief's Report included with the Agenda package.

Financial Report.

The Financial Report was reviewed by Finance Manager Andrea Elikan.

There were no comments or questions.

Local 3560 Report.

Captain Kenyon presented the Local 3560 Report.

Captain Kenyon noted that the most significant happening this month was the finalization of the Memorandum of Understanding (MOU).

The Vice President of the Union for the next two years will be Captain Janet Bennett.

There were no comments.

C. Regular Agenda

1. Discussion and Possible Action Regarding Arizona State Retirement System Participation or an Alternate Retirement Arrangement for a Public Employee—Fire Chief.

Board Chair Sellers announced that this item would be removed from the agenda and taken up at a special meeting to be scheduled in the near future.

2. Discussion and Possible Action to Approve a Memorandum of Understanding with the International Association of Firefighters Local #3560 for Fiscal Years 2011/12 and 2012/13, as recommended by Labor and Management.

Chief Wilson called the Board's attention to the Staff Report on the MOU changes. He then reviewed the significant changes proposed and noted that the entire MOU document has been reviewed by the Board's Attorney, Denise Blommel.

Board Member Price asked for a clarification of Section 3-1, I. Chief Wilson answered that there would be no step increased in F.Y. 2011/12 and that the increased would be reinstated on July 1, 2012. There would be no “catch-up” for the missed increases in F.Y. 2011/12.

Board Member Price asked for a clarification of Section 3-1A., B. Chief Wilson answered that the District would continue to pay for the annual physical examinations of all Firefighters and all EMS personnel. Administrative personnel would have their physicals paid for by the District Medical Insurance except for the co-pays and deductibles (if applicable). The District will reimburse the Administrative personnel for their out-of-pocket co-pays/deductibles.

Board Member Price asked why the changes were made to Section 3-1A., C. Chief Wilson answered that the new wording was only for clarification of when the next evaluation will be made.

Board Member Price moved that the MOU be approved as presented to the Board. The Motion was seconded by Board Member Kohler. There was no further discussion. The Motion passed unanimously with no abstentions.

3. Discussion and Possible Action on Resolution #CX (110) to approve the Submission of an Emergency Response Vehicle Grant, through the Maricopa County Board of Supervisors, for consideration in the 2011/12 Gila River Indian Community shared Revenue Program.

Chief Wilson recounted that this application for a grant was in response to the recommendation of the Operations Committee. The Grant Application would go to the Gila River Indian Community through Maricopa County Board of Supervisors. The Resolution is needed by the Board of Supervisors to attest to the Fire District Board’s support of the Grant Application.

Chief Wilson noted that a similar application had been made to FEMA last year and had been turned down.

Board Member Kohler moved approval of Resolution #CX (110). The Motion was Seconded by Board Member Price. There was no further discussion. The Motion passed unanimously with no abstentions.

D. Board Member Comments

Board Member Kohler reported that he and Board Member Price had met with Mark Malone of RCI concerning the amount of developable land left in Sun Lakes. At this time there is a total of about 16 acres spread throughout the District in small parcels. There are 4 residential lots that can be sold and houses built on them and several commercial parcels along Riggs Road that can be developed. Mr. Kohler also noted that at the present time, there are no plans for developing any of the commercial plots.

There were no further comments.

E. Scheduling of Committee Meetings:

**Insurance & Legal
May 12, 2011**

**John Crawford and Forrest Kohler
10:00 AM at Station 232**

Chief Wilson stated that David Spellicy would attend this meeting to present cost proposals for the Department's Medical Insurance for F.Y. 2011/12.

**Budget & Finance
May 19, 2011**

**Diane Price and Mike Sellers
10:00 AM**

Chief Wilson stated that the primary agenda item of this meeting would be the finalization of the Proposed Budget to be presented to the full Board at the May Regular Board Meeting.

All Board Members have confirmed their availability.

H. Adjournment

There being no further business to come before the Board, Board Chair Sellers declared the meeting adjourned at 2:40 PM.

Respectfully submitted,

Forrest Kohler,
Board Clerk
FK/geh